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JAMIE FLEET
STAFF DIRECTOR

One Hundred Seventeenth
Congress of the United States
House of Representatives

COMMITTEE ON HOUSE ADMINISTRATION

1309 LONGWORTH HOUSE OFFICE BUILDING
WASHINGTON, DC 20515-6157
202-225-2061 | CHA.HOUSE.GOV

RODNEY DAVIS, ILLINOIS
RANKING MINORITY MEMBER

BARRY LOUDERMILK, GEORGIA
BRYAN STEIL, WISCONSIN

TIM MONAHAN
MINORITY STAFF DIRECTOR

September 15, 2022

August 2022 Monthly Report

The Committee on House Administration Monthly Report includes the following:

- Summary of studies, investigations, and activities of the Committee;
- Statement of expenses for the month and year to date;
- Report of travel performed during August 1-31, 2022;
- List of Committee employees, job titles and gross monthly salaries;
- List of Committee Detailees.

This report is available to Members of the Committee for examination.

The August 2022 Committee on House Administration Monthly Report is available for public inspection at the Committee office in 1309 Longworth House Office Building.

Committee on House Administration Monthly Report—August 2022

Full Committee Hearings:

None.

Subcommittee on Elections Hearings:

None.

Full Committee Meetings:

None.

Reports:

None.

Polls:

Committee Poll No. 11—Committee Resolution 117-23: A Resolution to Establish Rules and Regulations Related to the Minimum Annual Rate of Pay for Full-Time Employees Under the Speaker's Pay Order Issued May 6, 2022.

Floor Activity:

None.

Franking and Member Services

- Reviewed 1,812 requests submitted for advisory opinions, of which 1,593 Advisory Opinions were issued.
- No Frankable Stamps were issued.
- Provided guidance and advice to Member offices on the use of congressional mail and other official communication resources.
- On August 3, the Commission conducted a meeting with the CAO staff to discuss updates to the Commission disclosure site and other enhancements to the request application.
- On August 15, the Commission launched an update in the Advisory Opinion request application to allow the Democratic Caucus and Republican Conference to submit template requests which would be available for their delegations.
- Approved CMO and CSO requests and sent approval letters to offices.
- Reviewed and approved waivers.
- Advised Member offices on House rules and regulations.
- Provided guidance on the Paid Intern Program.

Committee Funding and Oversight

- Provided operations guidance to Committee offices to ensure compliance with Handbook regulations.
- Evaluated Handbook regulations for areas of improvement.
- Reviewed Monthly Reports on committee activities and expenditures including franked mail expenditures.

Oversight of Legislative Branch and Other Entities

Library of Congress

- Held regular monthly oversight meeting.

Smithsonian

- Held regular monthly oversight meeting.

Architect of the Capitol

- Held regular monthly oversight meeting.

Office of the Clerk

- Held regular monthly oversight meeting.

Chief Administrative Officer

- Held regular monthly oversight meeting.

Inspector General of the House

- Held regular monthly oversight meeting.

United States Government Publishing Office

- Held regular monthly oversight meeting.

United States Capitol Police

- United States Capitol Police Monthly Oversight Meetings.
- United States Capitol Police OIG Monthly Oversight Meetings.

Oversight of Federal Election Law and Procedures

- Ongoing oversight of topics within the committee jurisdiction.
- Support ongoing work of the Subcommittee.
- Ongoing oversight of the Election Assistance Commission and Federal Election Commission.

Committee on House Administration

Detailees – August 2022

117th Congress

No Detailees to Report.

REPORT ON TRAVEL PERFORMED
Committee on House Administration
117th Congress - 2nd Session
August 2022

Majority								
	Dates of Travel				Reimbursement Claimed			
Traveler	From	To	Purpose	Itinerary	Transportation	Meals, Lodging & Incidentals	Other	Total
Jamie Fleet	7/31/2022	8/4/2022	Official Business	DC/SBA/DC	\$ 1,556.12	\$ 2,350.83		\$ 3,906.95
Jose Morales	7/31/2022	8/4/2022	Official Business	DC/SEA/DC	\$ 2,104.58	\$ 1,952.81		\$ 4,057.39
Georgina Cannan	8/11/2022	8/13/2022	Official Business	DC/LV/DC	\$ 1,054.74	\$ 2,043.11		\$ 3,097.85
Sarah Nasta	8/11/2022	8/13/2022	Official Business	DC/LV/DC	\$ 398.51	\$ 1,642.77		\$ 2,041.28
Sarah Nasta	8/13/2022	8/21/2022	Official Business	DC/AK/DC	\$ 1,053.61	\$ 1,273.15		\$ 2,326.76
Giancarlo Pellegrini	8/13/2022	8/17/2022	Official Business	DC/AK/DC	\$ 1,161.12	\$ 765.44		\$ 1,926.56
Eddie Flaherty	8/13/2022	8/20/2022	Official Business	DC/AK/DC	\$ 172.61	\$ 1,105.86		\$ 1,278.47
Jamie Fleet	8/17/2022	8/17/2022	Official Business	DC/PA/DC	\$ 202.50			\$ 202.50
TOTAL								\$ 18,837.76
Minority								
Andrea Porwoll	8/3/2022	8/5/2022	Official Business	DC/FL/DC	\$ 1,181.36	\$ 530.56		\$ 1,711.92
Nick Crocker	8/2/2022	8/5/2022	Official Business	DC/FL/DC	\$ 1,247.48	\$ 527.32		\$ 1,774.80
Tim Monahan	8/2/2022	8/4/2022	Official Business	DC/FL/DC	\$ 752.90	\$ 574.36		\$ 1,327.26
Caleb Hays	8/2/2022	8/4/2022	Official Business	DC/ATL/DC	\$ 865.98	\$ 746.33		\$ 1,612.31
Caleb Hays	8/11/2022	8/14/2022	Official Business	DC/PHX/DC	\$ 664.54	\$ 546.28		\$ 1,210.82
Tim Monahan	8/11/2022	8/16/2022	Official Business	DC/PHX/DC	\$ 1,205.07	\$ 530.54		\$ 1,735.61
Caleb Hays	8/22/2022	8/25/2022	Official Business	DC/CA/DC	\$ 1,355.78	\$ 629.14		\$ 1,984.92
TOTAL								\$ 3,696.84

Monthly Financial Statement by Legislative Year - Committee Rollup

Office: 10HO House Administration		Authorization Year 2022	
		2022:117th Congress 2nd Session	
		Month: August 2022	

Budget to Actual

Program	Object Class	YTD Budget Original	YTD Budget Adjusted	YTD Budget Revised	YTD Committed	YTD Obligated	YTD Received	YTD Disbursed	YTD Total Actual	YTD Total Available
EXPEN	** Authorization	6,481,432.00	0.00	6,481,432.00	0.00	0.00	0.00	0.00	0.00	6,481,432.00
	11 Personnel Compensation	0.00	0.00	0.00	0.00	0.00	0.00	3,478,707.54	3,478,707.54	(3,478,707.54)
	21 Travel	0.00	0.00	0.00	0.00	0.00	0.00	88,506.42	88,506.42	(88,506.42)
	23 Rent, Communications, Utilities	0.00	0.00	0.00	0.00	0.00	0.00	38,835.25	38,835.25	(38,835.25)
	24 Printing and Reproduction	0.00	0.00	0.00	0.00	0.00	0.00	1,768.30	1,768.30	(1,768.30)
	25 Other Services	0.00	0.00	0.00	0.00	0.00	0.00	97,569.85	97,569.85	(97,569.85)
	26 Supplies and Materials	0.00	0.00	0.00	0.00	0.00	0.00	84,828.45	84,828.45	(84,828.45)
	31 Equipment	0.00	0.00	0.00	0.00	0.00	0.00	7,475.52	7,475.52	(7,475.52)
	Total	6,481,432.00	0.00	6,481,432.00	0.00	0.00	0.00	3,797,691.33	3,797,691.33	2,683,740.67
INTRN	** Authorization	76,415.77	0.00	76,415.77	0.00	0.00	0.00	0.00	0.00	76,415.77
	11 Personnel Compensation	0.00	0.00	0.00	0.00	0.00	0.00	15,300.00	15,300.00	(15,300.00)
	Total	76,415.77	0.00	76,415.77	0.00	0.00	0.00	15,300.00	15,300.00	61,115.77
AE200	** Authorization	5,000.00	0.00	5,000.00	0.00	0.00	0.00	0.00	0.00	5,000.00
	Total	5,000.00	0.00	5,000.00	0.00	0.00	0.00	0.00	0.00	5,000.00
Total		6,562,847.77	0.00	6,562,847.77	0.00	0.00	0.00	3,812,991.33	3,812,991.33	2,749,856.44

Office	Program	YTD Budget Original	YTD Budget Adjusted	YTD Budget Revised	YTD Committed	YTD Obligated	YTD Received	YTD Disbursed	YTD Total Actual	YTD Total Available
10HO000	EXPEN	4,326,455.00	(50,000.00)	4,276,455.00	0.00	0.00	0.00	2,571,017.93	2,571,017.93	1,705,437.07
	INTRN	76,415.77	0.00	76,415.77	0.00	0.00	0.00	15,300.00	15,300.00	61,115.77
	AE200	5,000.00	0.00	5,000.00	0.00	0.00	0.00	0.00	0.00	5,000.00
	Total	4,407,870.77	(50,000.00)	4,357,870.77	0.00	0.00	0.00	2,586,317.93	2,586,317.93	1,771,552.84
10HO999	EXPEN	2,154,977.00	50,000.00	2,204,977.00	0.00	0.00	0.00	1,226,673.40	1,226,673.40	978,303.60
	Total	2,154,977.00	50,000.00	2,204,977.00	0.00	0.00	0.00	1,226,673.40	1,226,673.40	978,303.60
Total		6,562,847.77	0.00	6,562,847.77	0.00	0.00	0.00	3,812,991.33	3,812,991.33	2,749,856.44

Monthly Financial Statement by Legislative Year - Committee Rollup

Office: 10HO House Administration

Authorization Year 2022
2022:117th Congress 2nd Session
Month: August 2022

Disbursed Summary

Program	Object Class	Budget Object Class	MTD Disbursed	YTD Disbursed
EXPEN General Expenditures	11 Personnel Compensation	1101 Non-Statutory Compensation	449,344.93	3,465,240.04
		1103 Overtime Compensation	0.00	5,064.24
		1104 Accrued Leave	0.00	8,403.26
		Total	449,344.93	3,478,707.54
	21 Travel	2101 Airfare Commercial Transport	11,014.52	36,613.23
		2102 Non-Airfare Commercial Transp	0.00	1,025.00
		2105 Lodging	7,863.78	26,954.74
		2110 Meals	1,448.36	7,533.20
		2115 WI-FI On Travel	67.85	152.75
		2120 Car Rental	915.14	4,062.97
		2125 Gasoline	173.13	350.35
		2130 Private Auto Mileage	202.50	2,269.48
		2135 Taxi/Ride Share	1,418.49	7,261.30
		2136 Parking	169.89	1,177.39
	23 Rent, Communications, Utilities	2137 Tolls	0.00	42.40
		2175 Field Hearing Support Cost	0.00	1,063.61
		Total	23,273.66	88,506.42
		2303 Temporary Space Rental	0.00	1,000.00
		2320 DC Telecom Equip (TRANSFER)	200.00	1,412.00
		2321 DC Telecom Serv (TRANSFER)	694.25	4,859.75
		2322 DC Telecom Tolls (TRANSFER)	3,780.25	29,026.80
		2335 HIR Graphics (TRANSFER)	88.75	1,652.25
		2350 Postage / Courier / Box Rental	0.00	844.50
		2360 Utilities	0.00	39.95
	24 Printing and Reproduction	Total	4,763.25	38,835.25
		2402 Non-Frankable Printing & Repro	561.38	1,768.30
		Total	561.38	1,768.30
	25 Other Services	2502 Non-Technology Service Contr	0.00	63.60
		2503 Consultant Contract Service	14,491.67	53,107.01
		2513 Insurance	0.00	499.60

Monthly Financial Statement by Legislative Year - Committee Rollup

Office: 10HO House Administration		Authorization Year 2022
		2022:117th Congress 2nd Session
		Month: August 2022

Program	Object Class	Budget Object Class	MTD Disbursed	YTD Disbursed
EXPEN General Expenditures	25 Other Services	2514 Janitorial and Maint Serv	0.00	20.00
		2527 Training	0.00	3,800.00
		2571 Technology Service Contracts	12.99	2,080.79
		2572 Web Dev Hst,Email & Rltd Serv	630.38	10,398.85
		2599 Miscellaneous Other Services	0.00	27,600.00
		Total	15,135.04	97,569.85
	26 Supplies and Materials	2602 Water	288.68	3,241.26
		2603 Food & Beverage	2,478.24	10,696.35
		2604 Legislative Plnng Food and Bev	0.00	4,188.33
		2605 Framing (TRANSFER)	0.00	150.00
		2620 Office Supplies (Outside)	573.79	17,473.12
		2621 Office Supply (TRANSFER)	1,015.11	7,936.69
	31 Equipment	2623 Software < \$500	63.60	4,019.91
		2630 Publications/Reference Mat'l	192.56	37,122.79
		Total	4,611.98	84,828.45
		3105 Office Equip Purch<\$25,000	0.00	830.00
		3112 Computer Hardw Purch <\$25,000	0.00	(3,561.00)
		3118 Maintenance / Repairs	1,410.30	10,172.53
		3128 Warranties	0.00	33.99
		Total	1,410.30	7,475.52
	11 Personnel Compensation	Total	499,100.54	3,797,691.33
		1101 Non-Statutory Compensation	1,500.00	15,300.00
		Total	1,500.00	15,300.00
INTRN Intern Allowances			1,500.00	15,300.00
Total			500,600.54	3,812,991.33

U.S. House of Representatives
PAYROLL CERTIFICATION - FINAL

08/01/2022 to 08/31/2022

Process Level: HO000 COMM ON HOUSE ADMINISTRATION Accounting Organization: 10HO000
Department: HO000 COMM ON HOUSE ADMINISTRATION

SPECIAL & SELECT COMMITTEE - PERSONNEL

Employee and Job Title	Annual Salary	Gross Pay	Period	Remarks
ABBOUD, KHALIL DEPUTY STAFF DIRECTOR	191,290.00	15,940.83	08/01/2022 to 08/31/2022	
ABRAHAMIAN, ARLET SHARED EMPLOYEE	30,000.00	2,500.00	08/01/2022 to 08/31/2022	
AGADA, ENUMALE MARGARET OVERSIGHT COUNSEL	103,000.00	8,583.33	08/01/2022 to 08/31/2022	
BRIGGS, PATRICK EDWARD JUDE PROFESSIONAL STAFF MEMBER	154,000.00	12,833.33	08/01/2022 to 08/31/2022	
CANNAN, GEORGINA CATHLEEN ELECTION COUNSEL	126,500.00	10,541.67	08/01/2022 to 08/31/2022	
CARPENTER, KYLIE L PROFESSIONAL STAFF - FRANKING	100,000.00	8,333.33	08/01/2022 to 08/31/2022	
CARR, HANNAH G STAFF ASSISTANT	77,000.00	6,416.67	08/01/2022 to 08/31/2022	
CLOUGH, MICHAEL RYAN SHARED EMPLOYEE	30,000.00	1,916.67	08/01/2022 to 08/31/2022	TERMINATED 08/23/22
DAIGLE, MARY KATHRYN STAFF ASSISTANT	49,500.00	4,125.00	08/01/2022 to 08/31/2022	
DEFREITAS, MATTHEW ALBERT FRANKING STAFF DIR	165,000.00	13,750.00	08/01/2022 to 08/31/2022	
DELUCA, ANDREW J SHARED EMPLOYEE	24,500.00	2,041.67	08/01/2022 to 08/31/2022	
FLAHERTY JR, EDWARD CHIEF CLERK	203,700.00	15,077.51	08/01/2022 to 08/31/2022	P/R CHANGE 08/01/22
FLEET II, JAMES P.D. STAFF DIRECTOR	202,500.00	16,875.00	08/01/2022 to 08/31/2022	
GARCIA, ANDREW ALEXANDER STAFF ASSISTANT	49,500.00	4,125.00	08/01/2022 to 08/31/2022	
GREGORY, SEAN ROBIN STAFF ASSISTANT	49,500.00	4,125.00	08/01/2022 to 08/31/2022	
HILL, GIANNI STAFF ASSISTANT	9,000.00	750.00	08/01/2022 to 08/31/2022	P/R CHANGE 08/01/22
JALATA, KULANI ASAFA ELECTIONS COUNSEL	110,000.00	9,166.67	08/01/2022 to 08/31/2022	
JONES, SEAN M LEGISLATIVE CLERK AND PROFESSIONAL STAFF	115,500.00	9,625.00	08/01/2022 to 08/31/2022	

U.S. House of Representatives

PAYROLL CERTIFICATION - FINAL

08/01/2022 to 08/31/2022

Process Level: HO000 COMM ON HOUSE ADMINISTRATION
 Department: HO000 COMM ON HOUSE ADMINISTRATION

Accounting Organization: 10HO000

SPECIAL & SELECT COMMITTEE - PERSONNEL

Employee and Job Title	Annual Salary	Gross Pay	Period	Remarks
LASURE, AARON M PROFESSIONAL STAFF	159,500.00	13,291.67	08/01/2022 to 08/31/2022	
LEAVANDOSKY, STACEY E SENIOR ADVISOR TO THE CHAIRPERSON	115,889.00	9,657.42	08/01/2022 to 08/31/2022	
LEE JR, JEROME VERNON STAFF ASSISTANT	45,000.00	3,750.00	08/01/2022 to 08/31/2022	
LEVINE, JAMES G COUNSEL	174,900.00	14,575.00	08/01/2022 to 08/31/2022	
MORALES GOMEZ, JOSE A. PROFESSIONAL STAFF	77,000.00	6,416.67	08/01/2022 to 08/31/2022	
MORGAN, TERI A DEPUTY STAFF DIRECTOR	176,000.00	14,666.67	08/01/2022 to 08/31/2022	
MURRAY, JONATHAN DANIEL PROFESSIONAL STAFF	137,500.00	11,458.33	08/01/2022 to 08/31/2022	
NASTA, SARAH MICHELLE ELECTION COUNSEL	132,000.00	11,000.00	08/01/2022 to 08/31/2022	
NORTON, SIERRA ROSE PRESS SECRETARY	63,250.00	5,270.83	08/01/2022 to 08/31/2022	
PELLEGRINI, GIANCARLO RIVERO ELECTIONS COUNSEL	154,000.00	12,833.33	08/01/2022 to 08/31/2022	
SCHLESINGER, MATTHEW C OVERSIGHT COUNSEL	126,500.00	10,541.67	08/01/2022 to 08/31/2022	
TAYLOR, DANIEL DEPUTY STAFF DIRECTOR AND CHIEF COUNSEL	191,290.00	15,940.83	08/01/2022 to 08/31/2022	
WHIPPY, PETER N COMMUNICATIONS DIRECTOR	198,000.00	16,500.00	08/01/2022 to 08/31/2022	
WRIGHT, SEAN JAMES SENIOR ELECTIONS COUNSEL	191,290.00	15,940.84	08/01/2022 to 08/31/2022	P/R CHANGE 08/01/22

SPECIAL & SELECT COMMITTEE - HOUSE PAID INTERNSHIP PROGRAM

Employee and Job Title	Annual Salary	Gross Pay	Period	Remarks
ISAACSON, SOPHIA MARGARET COMM. HOUSE PAID INTERN - MAJORITY	21,600.00	1,500.00	08/01/2022 to 08/31/2022	TERMINATED 08/25/22

U.S. House of Representatives

PAYROLL CERTIFICATION - FINAL

08/01/2022 to 08/31/2022

Process Level: HO000 COMM ON HOUSE ADMINISTRATION
 Department: HO090 HOUSE ADMIN-MINORITY STAFF

Accounting Organization: 10HO000

SPECIAL & SELECT COMMITTEE - PERSONNEL

Employee and Job Title	Annual Salary	Gross Pay	Period	Remarks
CALDWELL, BRITTANY MORGAN SENIOR STAFF ASSISTANT	60,000.00	5,000.00	08/01/2022 to 08/31/2022	P/R CHANGE 08/01/22
COLLINS, RACHEL E SENIOR COUNSEL	143,000.00	11,916.67	08/01/2022 to 08/31/2022	
CONKLIN, ELISABETH J DIRECTOR OF COMMUNICATIONS STANDARDS COMMISSION	92,000.00	7,666.67	08/01/2022 to 08/31/2022	
CROCKER, NICHOLAS LEE DEPUTY STAFF DIRECTOR	160,000.00	13,333.33	08/01/2022 to 08/31/2022	
GIACHETTI, RYAN ANDREW PROFESSIONAL STAFF	85,000.00	7,083.33	08/01/2022 to 08/31/2022	
HAYS, CALEB JONATHAN GENERAL COUNSEL	190,000.00	15,833.33	08/01/2022 to 08/31/2022	
HIGGINS, GRACE ELIZABETH PROFESSIONAL STAFF COMMUNICATIONS STANDARDS COMMISSION	65,000.00	5,416.67	08/01/2022 to 08/31/2022	
MONAHAN, TIMOTHY J REPUBLICAN STAFF DIRECTOR	199,300.00	16,608.33	08/01/2022 to 08/31/2022	
PERKINS, SLOANE THOMSON PRESS AND DIGITAL ASSISTANT	55,000.00	4,583.33	08/01/2022 to 08/31/2022	
PORWOLL, ANDREA M COMMUNICATIONS DIRECTOR	120,000.00	10,000.00	08/01/2022 to 08/31/2022	
ROBERTS, CRAIG ANDREW SPECIAL ADVISOR	70,000.00	5,833.33	08/01/2022 to 08/31/2022	
SCHWALB, JANET GIULIANI DIRECTOR OF ADMINISTRATION	145,000.00	12,083.33	08/01/2022 to 08/31/2022	
SMITH, ELLIOT MICHAEL PROFESSIONAL STAFF	95,000.00	7,916.67	08/01/2022 to 08/31/2022	
WILSON, AUBREY PATRICIA DIRECTOR OF MODERNIZATION INITIATIVES	130,000.00	10,833.33	08/01/2022 to 08/31/2022	
WILSON, JORDAN PAUL DIRECTOR OF MEMBER SERVICES	80,000.00	6,666.67	08/01/2022 to 08/31/2022	