

Theodore E. Deutch, Florida  
*Chairman*  
Kenny Marchant, Texas  
*Ranking Member*

Grace Meng, New York  
Susan Wild, Pennsylvania  
Dean Phillips, Minnesota  
Anthony Brown, Maryland

John Ratcliffe, Texas  
George Holding, North Carolina  
Jackie Walorski, Indiana  
Michael Guest, Mississippi



ONE HUNDRED SIXTEENTH CONGRESS

## U.S. House of Representatives

### COMMITTEE ON ETHICS

April 16, 2020

Thomas A. Rust  
*Staff Director and Chief Counsel*

David W. Arrojo  
*Counsel to the Chairman*

Christopher A. Donesa  
*Counsel to the Ranking Member*

1015 Longworth House Office Building  
Washington, D.C. 20515-6328  
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The Honorable Zoe Lofgren  
Chairperson  
Committee on House Administration  
1309 Longworth House Office Building  
Washington, DC 20515

Dear Chairperson Lofgren:

In accordance with the regulations of the Committee on House Administration, I am submitting herewith the monthly report for March 2020, including:

1. Summary of Progress and projected programs;
2. Statement of Expenses under Proposed H. Res 245 (116<sup>th</sup> Congress, 2<sup>nd</sup> Session); and
3. A listing of Committee employees showing addresses, duties, and gross monthly salaries; and
4. A report on travel for March 2020; and
5. List of Detailees (none)

This letter certifies that copies of this report are available to each Member of the Committee on Ethics.

Sincerely,

Theodore E. Deutch  
Chairman

Enclosures

## **COMMITTEE ON ETHICS**

### **March 2020**

The Committee on Ethics (Committee) continued to fulfill its responsibilities to advise and educate Members and staff on the laws, rules, and standards of conduct.<sup>1</sup> As a general matter, the Committee's activities in receiving and responding to requests for advice from House Members and staff are conducted on a confidential basis. The Committee received 22 requests for advisory opinions in March 2020.

In accordance with the Rules of the House of Representatives for the 116<sup>th</sup> Congress, the Committee continued to review and approve requests to accept privately-sponsored, officially-connected travel. The Committee received and reviewed 76 new travel requests in March 2020 for travel beginning in March or later. In total, 155 travel requests scheduled to depart in March of 2020 were withdrawn while under Committee review. In addition, 4 House travelers went on privately-sponsored, officially connected trips within the month of March that the Committee previously approved.

In addition, the Committee is required under House rules to offer annual ethics training to each Member, Delegate, Resident Commissioner, officer, and employee of the House. Such training is mandatory for all House officers and employees. New Members, officers, and employees must receive training no later than 60 days after beginning service to the House. The Committee continued to provide such training in March of 2020. In March of 2020, the Committee provided 1 live training session attended by 99 employees. The Committee also continued to provide training online and through a number of training videos. Effective March 11, the Committee has waived the live training requirement for new employees who work in Capitol Hill offices, until further notice. Additional information about the calendar of upcoming training opportunities is available on the Committee's website at <https://ethics.house.gov/>.

In March 2020, the Committee issued a summary of its activities for February 2020 directed to the Committee on House Administration. This statement is publicly available on the Committee on House Administration's website.

The Committee did not release any public statements in March 2020. Prior public statements are available on the Committee's website at <https://ethics.house.gov/>.

The Committee released 2 general advisories in March 2020 regarding Campaign-related Media Appearances on Congressional Grounds and Joint House Administration-Ethics Committees Guidance on the Coronavirus. The Committee also circulated an e-Dear Colleague advisory regarding Live Ethics Training for New Employees in Capitol Hill Offices. Prior general advisories are available on the Committee's website at <https://ethics.house.gov/>.

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<sup>1</sup> An enumeration of those laws and rules as they stood at the end of the 115<sup>th</sup> Congress is found in the Committee's summary of activities for the 115<sup>th</sup> Congress, which is available on the Committee's website at <https://ethics.house.gov/>.

U.S. House of Representatives  
Monthly Financial Statement by Legislative Year

Office: 10SO000	COMMITTEE ON ETHICS	Appropriation Year 2020
		2020:116th Congress 2ndSession
		Month: March 2020

**Budget to Actual**

Program	Object Class	YTD Budget Original	YTD Budget Adjusted	YTD Budget Revised	YTD Committed	YTD Obligated	YTD Received	YTD Disbursed	YTD Total Actual	YTD Total Available
	** Authorization	3,507,696.00	0.00	3,507,696.00	0.00	0.00	0.00	0.00	0.00	3,507,696.00
	11 Personnel Compensation	0.00	0.00	0.00	0.00	0.00	0.00	727,821.81	727,821.81	(727,821.81)
	21 Travel	0.00	0.00	0.00	0.00	0.00	0.00	5,691.92	5,691.92	(5,691.92)
	23 Rent, Communications, Utilities	0.00	0.00	0.00	0.00	0.00	0.00	5,999.11	5,999.11	(5,999.11)
	24 Printing and Reproduction	0.00	0.00	0.00	0.00	0.00	0.00	344.60	344.60	(344.60)
	25 Other Services	0.00	0.00	0.00	0.00	0.00	0.00	1,345.00	1,345.00	(1,345.00)
	26 Supplies and Materials	0.00	0.00	0.00	0.00	0.00	0.00	1,200.12	1,200.12	(1,200.12)
	31 Equipment	0.00	0.00	0.00	0.00	0.00	0.00	13,251.69	13,251.69	(13,251.69)
	<b>Total</b>	<b>3,507,696.00</b>	<b>0.00</b>	<b>3,507,696.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>755,654.25</b>	<b>755,654.25</b>	<b>2,752,041.75</b>
AE200	** Authorization	5,000.00	0.00	5,000.00	0.00	0.00	0.00	0.00	0.00	5,000.00
	FM Franked Mail	0.00	0.00	0.00	0.00	0.00	0.00	139.06	139.06	(139.06)
	<b>Total</b>	<b>5,000.00</b>	<b>0.00</b>	<b>5,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>139.06</b>	<b>139.06</b>	<b>4,860.94</b>
<b>Total</b>		<b>3,512,696.00</b>	<b>0.00</b>	<b>3,512,696.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>755,793.31</b>	<b>755,793.31</b>	<b>2,756,902.69</b>

U.S. House of Representatives  
Monthly Financial Statement by Legislative Year

Office: 10SO000 COMMITTEE ON ETHICS

Appropriation Year 2020  
2020:116th Congress 2ndSession  
Month: March 2020

## Disbursed Summary

Program	Object Class	Budget Object Class	MTD Disbursed	YTD Disbursed
EXPEN General Expenditures	11 Personnel Compensation	1101 Non-Statutory Compensation	247,369.42	724,794.73
		1106 Bonus	0.00	3,027.08
		<b>Total</b>	<b>247,369.42</b>	<b>727,821.81</b>
	21 Travel	2101 Commercial Transportation	873.74	2,963.54
		2105 Lodging	1,011.15	1,940.23
		2110 Meals	129.44	561.30
		2135 Taxi/Parking/Tolls	105.22	226.85
		<b>Total</b>	<b>2,119.55</b>	<b>5,691.92</b>
	23 Rent, Communications, Utilities	2320 DC Telecom Equip (TRANSFER)	178.00	356.00
		2321 DC Telecom Serv (TRANSFER)	360.00	720.00
		2322 DC Telecom Tolls (TRANSFER)	2,478.62	4,923.11
		<b>Total</b>	<b>3,016.62</b>	<b>5,999.11</b>
	24 Printing and Reproduction	2401 Printing & Reproduction	0.00	344.60
		<b>Total</b>	<b>0.00</b>	<b>344.60</b>
	25 Other Services	2527 Training	175.00	1,345.00
		<b>Total</b>	<b>175.00</b>	<b>1,345.00</b>
	26 Supplies and Materials	2602 Water	238.06	505.53
		2620 Office Supplies (Outside)	84.15	84.15
		2621 Office Supply (TRANSFER)	137.00	496.56
		2630 Publications/Reference Mat'l	66.43	113.88
		<b>Total</b>	<b>525.64</b>	<b>1,200.12</b>
	31 Equipment	3118 Maintenance / Repairs	11,711.69	13,251.69
		<b>Total</b>	<b>11,711.69</b>	<b>13,251.69</b>
AE200 Official Mail		2352 Franked Mail	139.06	139.06
		<b>Total</b>	<b>139.06</b>	<b>139.06</b>
	<b>Total</b>		<b>265,056.98</b>	<b>755,793.31</b>

# U.S. House of Representatives

## PAYROLL CERTIFICATION - FINAL

03/01/2020 to 03/31/2020

Process Level: SO000 COMMITTEE ON ETHICS

Accounting Organization: 10SO000

Department: SO000 COMMITTEE ON ETHICS

### SPECIAL & SELECT COMMITTEE - PERSONNEL

Employee and Job Title	Annual Salary	Gross Pay	Period	Remarks
APPLEMAN, DANIELLE RACHEL INVESTIGATOR	60,000.00	5,000.00	03/01/2020 to 03/31/2020	
ARROJO, DAVID COUNSEL TO THE CHAIRMAN	160,000.00	13,333.33	03/01/2020 to 03/31/2020	
AWONIYI, TONIA SMITH DIR OF ADVICE AND EDUCATION	165,000.00	13,750.00	03/01/2020 to 03/31/2020	
BAKER, JESSICA ELIZABETH COUNSEL	127,500.00	10,625.00	03/01/2020 to 03/31/2020	
BETHEA, DEBORAH R SR FINANCIAL DISCLOSURE MNGR.	131,000.00	10,916.67	03/01/2020 to 03/31/2020	
BOURSALIAN, STEPHEN KRIKOR STAFF ASSISTANT	38,000.00	3,166.67	03/01/2020 to 03/31/2020	
DONAHUE, KATHRYN JANE LEFEBER SENIOR COUNSEL	143,400.00	11,950.00	03/01/2020 to 03/31/2020	
DONESA, CHRISTOPHER A COUNSEL TO THE RANKING MEMBER	160,000.00	13,333.33	03/01/2020 to 03/31/2020	
EPSTEIN, MELISSA JO STAFF ASSISTANT	38,000.00	3,166.67	03/01/2020 to 03/31/2020	
ESEPPI, RYAN MARK STAFF ASSISTANT	38,000.00	3,166.67	03/01/2020 to 03/31/2020	
FOSTER, JANET MARIA COUNSEL	121,150.00	10,095.83	03/01/2020 to 03/31/2020	
HERBERT, DONNA DIRECTOR OF ADMINISTRATION	110,000.00	9,166.67	03/01/2020 to 03/31/2020	
JANSEN, MATTHEW RUSSELL ADVICE & EDUCATION CLERK	43,000.00	3,583.33	03/01/2020 to 03/31/2020	
KORN, GEORGE STEPHEN FINANCIAL DISCLOSURE CLERK	43,000.00	3,583.33	03/01/2020 to 03/31/2020	
MYERS-MUTSCHALL, SARAH P COUNSEL	128,750.00	10,729.17	03/01/2020 to 03/31/2020	
NEDZAR, TAMAR SENIOR COUNSEL	149,833.00	12,486.08	03/01/2020 to 03/31/2020	
OPACHAN, MARK STEPHEN COUNSEL	121,150.00	10,095.83	03/01/2020 to 03/31/2020	
PESCATORE, BRITTNEY L DIRECTOR OF INVESTIGATIONS	165,000.00	13,750.00	03/01/2020 to 03/31/2020	

# U.S. House of Representatives

## PAYROLL CERTIFICATION - FINAL

03/01/2020 to 03/31/2020

Process Level: SO000 COMMITTEE ON ETHICS

Accounting Organization: 10SO000

Department: SO000 COMMITTEE ON ETHICS

SPECIAL & SELECT COMMITTEE - PERSONNEL

Employee and Job Title	Annual Salary	Gross Pay	Period	Remarks
ROSS, CARL EZEKIEL INVESTIGATIVE COUNSEL	128,750.00	10,729.17	03/01/2020 to 03/31/2020	
RUST, THOMAS A STAFF DIRECTOR/CHIEF COUNSEL	173,900.00	14,491.67	03/01/2020 to 03/31/2020	
SEO, MICHELLE JEAN COUNSEL	120,000.00	10,000.00	03/01/2020 to 03/31/2020	
SLOANS, TONYA NICOLE DIRECTOR OF FINANCIAL DISCLOSURE	150,000.00	12,500.00	03/01/2020 to 03/31/2020	
SZABO, JOHN L COUNSEL	72,000.00	6,000.00	03/01/2020 to 03/31/2020	
TAYLOR, CAROLINE FRANCES INVESTIGATIONS CLERK	43,000.00	3,583.33	03/01/2020 to 03/31/2020	
WALKER, KENT ELWOOD COUNSEL	120,000.00	10,000.00	03/01/2020 to 03/31/2020	
WAMBOLD, ADAM DAVID PROFESSIONAL STAFF	60,000.00	5,000.00	03/01/2020 to 03/31/2020	
WILBURN, TANISHA RAEHELLE COUNSEL	120,000.00	10,000.00	03/01/2020 to 03/31/2020	
WINDES, TRENT HERSCHEL STAFF ASSISTANT	38,000.00	3,166.67	03/01/2020 to 03/31/2020	

# U.S. House of Representatives

## PAYROLL CERTIFICATION - FINAL

03/01/2020 to 03/31/2020

Process Level: SO000 COMMITTEE ON ETHICS

Accounting Organization: 10SO000

Department: SO000 COMMITTEE ON ETHICS

Department	Employee Group	Expenditure	Active	Paid
SO000	SPECIAL & SELECT COMMITTEE - PERSONNEL	\$247,369.42	28	28
SO000	<b>Total</b>	<b>\$247,369.42</b>	<b>28</b>	<b>28</b>

I CERTIFY THAT THE LISTED EMPLOYEES HAVE PERFORMED THEIR ASSIGNED OFFICIAL DUTIES FOR THE OFFICES OF THE EMPLOYING AUTHORITY, AND THAT THEY HAVE CERTIFIED THAT THEY HAVE NO RELATIONSHIP TO A CURRENT MEMBER OF CONGRESS, UNLESS OTHERWISE NOTED HEREON.

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U.S. House of Representatives

PAYROLL CERTIFICATION - FINAL

03/01/2020 to 03/31/2020

Process Level: SO000 COMMITTEE ON ETHICS

Accounting Organization: 10SO000

Process Level: SO000 COMMITTEE ON ETHICS

Accounting Organization: 10SO000

Employee Group

SPECIAL & SELECT COMMITTEE - PERSONNEL

Total

Expenditure

\$247,369.42

\$247,369.42

Active

28

28

Paid

28

28

COMMENTS: (EXCEPTIONS MUST BE LISTED WITHIN THIS BOX)


I CERTIFY THAT THE LISTED EMPLOYEES HAVE PERFORMED THEIR ASSIGNED OFFICIAL DUTIES FOR THE OFFICES OF THE EMPLOYING AUTHORITY, AND THAT THEY HAVE CERTIFIED THAT THEY HAVE NO RELATIONSHIP TO A CURRENT MEMBER OF CONGRESS, UNLESS OTHERWISE NOTED HEREON.



Name of Traveler	Dates of Travel	Purpose of Travel	Lodging Costs	Registration Fee	Transportation	Meals & Incidentals	Total
Zeke Ross	1/15/20 - 1/18/20	Multiple Witness Interviews	\$464.54	\$0.00	\$564.40	\$453.66	\$1,482.60
Michelle Seo	1/15/20 - 1/18/20	Multiple Witness Interviews	\$464.54	\$0.00	\$947.40	\$234.83	\$1,646.77
Sarah Myers-Mutschall	2/24/20 - 2/26/20	FEC Conference San Antonio, TX	\$297.88	\$585.00	\$338.00	\$133.29	\$1,354.17
Michelle Seo	2/24/20 - 2/26/20	FEC Conference San Antonio, TX	\$297.88	\$585.00	\$506.80	\$70.87	\$1,460.55
Zeke Ross	3/11/20 - 3/12/20	Witness Interview	\$415.39	\$0.00	\$643.80	\$309.83	\$1,369.02
Janet Foster	3/11/20 - 3/12/20	Witness Interview	\$415.39	\$0.00	\$478.80	\$59.04	\$953.23
							\$0.00
							\$0.00
							\$0.00
							\$0.00
							\$0.00
							\$0.00
							\$0.00
							\$0.00
							\$0.00
							\$0.00
							\$0.00
							\$0.00
				TOTAL			\$8,266.34

# List of Detailees

Name

Agency

Period of Performance

N/A