GREGG HARPER, MISSISSIPPI CHAIRMAN

RODNEY DAVIS, ILLINOIS VICE CHAIRMAN

BARBARA COMSTOCK, VIRGINIA MARK WALKER, NORTH CAROLINA ADRIAN SMITH, NEBRASKA BARRY LOUDERMILK, GEORGIA

SEAN MORAN, STAFF DIRECTOR

Congress of the United States

House of Representatives committee on house administration

1309 Longworth House Office Building Washington, D.C. 20515-6157 (202) 225-8281 https://cha.house.gov ROBERT A. BRADY, PENNSYLVANIA
RANKING MINORITY MEMBER

ZOE LOFGREN, CALIFORNIA JAMIE RASKIN, MARYLAND

ONE HUNDRED FIFTEENTH CONGRESS

JAMIE FLEET, MINORITY STAFF DIRECTOR

March 18, 2018

February 2018 Monthly Report

The Committee on House Administration Monthly Report includes the following:

- Summary of studies, investigations, and activities of the Committee;
- Statement of Expenses for the month and year to date;
- Report of Travel performed during February 1 28, 2018;
- List of Committee employees, job titles and gross monthly salaries.
- List of Committee Detailees

This report is available to Members of the Committee for examination.

The February 2018 Committee on House Administration Monthly Report is available for public inspection at the Committee office in 1309 Longworth House Office Building.

Committee on House Administration Activities Report – February 2018

Full Committee Hearings

None

Full Committee Meetings

February 27, 2018: Mark-up of Committee Resolution 115-6: Views and Estimates for Fiscal Year 2019. Committee Resolution 115-7: Changes to the Congressional Member Handbook. Committee Resolution 115-8: Changes to the Congressional Committee Handbook.

Reports Filed

None

Polls

None

Floor Activity

February 6, 2018: H.R.4924: Congressional Accountability Act of 1995 Reform Act. **February 6, 2018:** H.Con.Res.102: Authorizing the use of Emancipation Hall in the Capitol Visitor Center for an event to celebrate the 200th anniversary of the birth of Frederick Douglass.

February 6, 2018: H.Con.Res.18: Permitting the use of the rotunda of the Capitol for a ceremony as part of the commemoration of the days of remembrance of victims of the Holocaust.

February 14, 2018: H.Con.Res.103: Authorizing the use of Emancipation Hall for a ceremony as part of the commemoration of the days of remembrance of victims of the Holocaust.

Franking and Member Services

- Provided guidance to Member offices to ensure compliance with Handbook regulations.
- Conducted oversight of processing of vouchers, direct payments and payroll actions.
- Continued to monitor migration to the electronic vouchering system and franking submission procedures.
- Provided guidance, advice, and counsel to Member offices through consultations or advisory opinions on the frankability of congressional mail.
- Reviewed proposals to reform mass mailing practices of Members, and regulations governing such mailings.
- Provided training for Member and Committee offices.
- Evaluate Handbook regulations for areas of improvement

 Conducted oversight of House Information Resources and other technology functions of the House to improve technology governance, services and the electronic dissemination of information including House technology assessment in both new media and cloud services.

Reviewed cyber security measures.

• Reviewed technology standards for hearing rooms as they relate to the committee broadcast program.

· Conducted oversight of Legislative Branch cyber security working group.

• Oversaw and continued to implement an enterprise House Disaster Recovery Program for House offices, committees and Member offices.

 Oversaw implementation of the House Office of Legislative Counsel and Law Revision Counsel's Modernization Project.

• Oversaw implementation of House Rule XI 2(e)(4) requiring committee information to be made available electronically, to the maximum extent feasible.

 Oversaw, in conjunction with the senate, forums for the sharing of technology plans and capabilities among the legislative branch agencies and proposals to reduce technology costs.

Oversaw management of the Congress.gov website

• Oversaw work of the legislative branch Telecommunications Group and Legislative Branch Financial Managers' Council.

Oversight of Legislative Branch and Other Entities

Library of Congress

- Continued oversight of the Library of Congress operations, including inventory and cataloging systems, Law Library and Congressional Research Service.
- Reviewed reports by Library of Congress Inspector General and the implementation of audit recommendations.

United States Capitol Police

• Monitored administrative operations of the agency.

 Reviewed reports by USCP Inspector General and implementation of audit recommendations

Government Publishing Office

- Oversee operations of the Government Printing Office, including the Superintendent of Documents and sales and Depository Library Programs.
- Examined proposals to reform government printing by eliminating redundancies and unnecessary printing, increasing efficiency, and enhancing public access to government publications.

 Monitored implementation of audit recommendations identified by the GPO Inspector General.

• Reviewed use of GPO facilities and other assets to identify possible alternatives enhancing value to the Congress and the public.

Architect of the Capitol

· Reviewed the operations of the office of the Architect.

• Reviewed all aspects of registration and voting practices in federal elections. Monitored allegations of fraud and misconduct during all phases of federal elections and evaluate measures to improve the integrity of the electoral process.

强急. 獨ouse of RepresentationsMonthly Financial Statement by Legislative Year

Office: 10H0000 HOUSE ADMINISTRATION

Authorization Year: 2018
115th Congress 2ndSession

Month: February 2018

Disbursed Summary

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Report ID: CC029

Run Date: 03/12/2018

Page 2 of 14

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Office: 10H0000 HOUSE ADMINISTRATION

Authorization Year: 2018 115th Congress 2ndSession Month: February 2018

Disbursed Detail

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强急. திரயுச் of இவறுச்சுள்கள் Monthly Financial Statement by Legislative Year

Office: 10HO000 HOUSE ADMINISTRATION

Authorization Year: 2017 115th Congress 1st Session Month: February 2018

Disbursed Summary

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2571 Technology Service Contracts	2527 Training	2525 Stenographic Reporting	2515 Laundry Services	2503 Consultant Contract Service	2502 Non-Technology Service Contr	Total	2404 Reproduction of Fed/Public Law	2403 Photographic (TRANSFER)	2401 Printing & Reproduction	Total	2350 Postage / Courier / Box Rental	2335 HIR Graphics (TRANSFER)	23 Rent, Communications, Utilities 2322 DC Telecom Tolls (TRANSFER)	2321 DC Telecom Serv (TRANSFER)	2320 DC Telecom Equip (TRANSFER)	2310 TelecomSrv/Eq/Toll Charge	Total	2135 Taxi/Parking/Tolls	2130 Private Auto Mileage	2125 Gasoline	2120 Car Rental	2110 Meals	2105 Lodging	2101 Commercial Transportation	Total	1106 Bonus	1104 Accrued Leave	1101 Non-Statutory Compensation	Budget Object Class
0.00	0.00	0.00	104.95	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0,00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,794.47	0.00	0.00	1,794.47	MTD Disbursed
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强急. 獨如蛇 of 张epresentatibes Monthly Financial Statement by Legislative Year

Office: 10HO000 HOUSE ADMINISTRATION

Authorization Year: 2017
115th Congress 1st Session

Month: February 2018

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12,419.81	0.00	3118 Maintenance / Repairs			es do esta a partir de la constante de la cons
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4,184.82	0.00	2621 Office Supply (TRANSFER)		encount the	ORDER (MESS)
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6,821.74	0.00	2603 Food & Beverage	, and the second		ecterr.
1,791.57	0.00	2602 Water		***********	57 4-2018
153,156.80	104.95	Total	25 Other Services	greycenster	STANCES.
YT D Disbursed	MTD Disbursed	Budget Object Class	Object Class		Program

U.S. House of Representatives **PAYROLL CERTIFICATION - FINAL**

Navioral Care

在14.10分离的模型的 海线包括 经工作

MAJORITY STAFF

Employee and Job Title	Annual Salary	Gross Pay	Period	ter en en al <mark>tige</mark> n. Never bleven en
BETZ, KIMBERLY S	170,696.00	14,224.67	02/01/2018 to 02/28/2018	en e
GENERAL COUNSEL/DEPUTY STAFF D		,		
MORAN, SEAN P	172,500.00	14,375.00	.02/01/2018 to 02/28/2018	o de la compansión de la Compansión de la compansión de l
STAFF DIRECTOR	,			To the second
PATRU, KATHRYN MAE	170,696.00	14,224.67	02/01/2018 to 02/28/2018	1 10 10 10 10 10 10 10 10 10 10 10 10 10
DEP STAFF DIR/MBR SERVICES, OU				
SCHWEICKHARDT, REYNOLD C	170,000.00	14,166.67	02/01/2018 to 02/28/2018	2 % The (No. 1)
DIR OF TECHNOLOGY POLICY		·	Mary and the second	Andrew March
AMIS, ANNA M	40,000.00	3,333.33	02/01/2018 to 02/28/2018	THE WAY STORY
STAFF ASSISTANT			(And Carlo	Sec. 11. Nacha
ANGER, AMANDA C	60,000.00	5,000.00	02/01/2018 to 02/28/2018	· a service constitution
PROFESSIONAL STAFF	olitika sastai	A de f		ne i We (N i Mes
CHO, AUSTIN H	40,000.00	3,750.00	02/01/2018 to 02/28/2018	STATE TOTAL CONTRACTOR
ADMINISTRATIVE ASSISTANT	A 44 39		in the second of	
CRAVENS, MICHAEL J	115,078.00	9,589.83	02/01/2018 to 02/28/2018	The Mark Color of the Color of
SHARED EMPLOYEE	0.0007	SERVI	en e	er om også til skriver. Oktober
DAULBY, JENNIFER A	75,000.00	6,250.00	02/01/2018 to 02/28/2018	
SHARED EMPLOYEE	Togathan C	in the second of	***	•
ENGLING, MAXIMILIAN T	120,000.00	11,666.67	02/01/2018 to 02/28/2018	a delik dibili bab. Baransara
FRANKING COMMISSION STAFF DIR		e light and		ng di kanan yang pang pang pang pang pang pang pang p
ENGLUND, MARY S	159,000.00	14,250.00	02/01/2018 to 02/28/2018	and the second second
DIRECTOR, ADMIN & OPERATIONS	· Jag Jage		en e	
FELDER, COLE M	150,000.00	12,500.00	02/01/2018 to 02/28/2018	
DEP GENERAL COUNSEL/CHIEF ELEC		, 45 Gara	The state of the s	in trafficial in the distribution of the second
FIELD, MATTHEW	135,000.00	12,083.33	02/01/2018 to 02/28/2018	
DIRECTOR OF OVERSIGHT	4 1	and the second	en e	in the first of the second of
HADIJSKI, GEORGE	147,000.00	12,250.00	02/01/2018 to 02/28/2018	
SENIOR ADVISOR		in the state of	in the state of th	THE ROMAN TO MARK WITH A
HAMMOND, ALEXANDER STEVEN	60,000.00	5,416.67	02/01/2018 to 02/28/2018	i Selfa i i i i i i i i i i i i i i i i i i i
PROFESSIONAL STAFF	in elso		ing the state of t	
HAWATMEH, NICOLA I	100,000.00	9,583.33	02/01/2018 to 02/28/2018	こうではられる機能では、Exp これではいいできません。 Auditory
FRANKING & MEMBER SERVICES COU	Shiriter in Sa	5.11.1	19 3 M S a	
HEBERT, ASHLEY ANN	50,000.00	5,000.00	02/01/2018 to 02/28/2018	and the second s
STAFF ASSISTANT Sping of the land	1 131	A. A	er. Asian fire	
HINMAN, ALYSSA R	80,000.00	7,083.34	02/01/2018 to 02/28/2018	
OUTREACH COORDINATOR	10 N	MACAN JA	(S)	ল প্ৰকল্প কৰিছিল কৰ বিষয়
JARRELL, DANIEL JOSEPH	50,000.00	5,000.00	00/04/2010 1. 00/00/2010	
LEGISLATIVE CLERK/OVERSIGHT	ys gystali			
JOSEPH, ELIZABETH J	90,000.00	0.00	22/04/0042 22/22/24	erik orași ka kipiki i.
PROFESSIONAL STAFF	S. 1845	35 (A)	9.003	
MALVANEY, LUCIAN SCOT	85,000.00	7,083.33	02/01/2018 to 02/28/2018	
SHARED EMPLOYEE	H 25 15 4		Section 1	a distribution
MCCRACKEN, ERIN SAYAGO	120,000.00	11,916.67	02/01/2018 to 02/28/2018	
COMMUNICATIONS DIRECTOR	e de pa	e 1 - 2	N. William E.	R. Bilda
ORZECHOWSKI, JEFFREY T	75,000.00	0.00	$\mathcal{L}_{\mathbf{A}}$	
PROFESSIONAL STAFF				
PARELLA, COURTNEY ELIZABETH	65,000.00	6,250.00	02/01/2018 to 02/28/2018	
PROFESSIONAL STAFF				•
PUCCERELLA, EDWARD J	60,000.00	5,000.00	02/01/2018 to 02/28/2018	
PROFESSIONAL STAFF				

REED, RYAN DANIEL	40,000.00	3,333,33	02/01/2018 to 02/28/2018
STAFF ASSISTANT		7.016.67	02/01/2018 to 02/28/2018
SCHWALB, JANET GIULIANI FINANCE & PERSONNEL ADMINISTRA	80,000.00	7,916.67	
STRINGER, JAMES W	35,000.00	2,916.67	02/01/2018 to 02/28/2018
SHARED STAFF	•		
SULLIVAN, TIMOTHY M	55,000.00	5,000.00	02/01/2018 to 02/28/2018
PROFESSIONAL STAFF	` .	•	
TAPELLA, ROBERT C	90,000.00	8,333.33	02/01/2018 to 02/28/2018
PROFESSIONAL STAFF MEMBER	and the second		
WALKER, CAROLINE K	40,000.00	3,333.33	02/01/2018 to 02/28/2018
STAFF ASSISTANT			
OVERTIME			and the state of the
REED, RYAN DANIEL	40,000.00	230.77	
STAFF ASSISTANT	. stalina∰\.		The state of the s
MINORITY STAFF		atu.	David David
Employee and Job Title	Annual Salary	Gross Pay	renou
FLEET II, JAMES P.D.	170,696.00	14,224.67	02/01/2018 to 02/28/2018
DEMOCRATIC STAFF DIRECTOR			02/01/2018 to 02/28/2018
MORGAN, TERI A	147,000.00	12,250.00	02/01/2018 to 02/28/2018
DEPUTY STAFF DIR/CHIEF COUNSEL	Note: A Physical		02/01/2010 to 02/20/2019
WHITE, STANLEY V	80,000.00	6,666.67	02/01/2018 to 02/28/2018
SHARED EMPLOYEE			
ABBOUD, KHALIL	134,500.00	11,208.33	02/01/2018 to 02/28/2018
DPTY STAFF DIR/DIR OF LEG OPER			
BURNS, SYDNEY O	45,000.00	3,750.00	02/01/2018 to 02/28/2018
DEMOCRATIC STAFF ASSISTANT	in White St.		00/04/0040 +- 00/00/0040
CONNOR, MEREDITH R	52,000.00	4,333.33	02/01/2018 to 02/28/2018
DEMOCRATIC PROFESSIONAL STAFF		0.500.00	02/04/2010 to 02/20/2019
DEFREITAS, MATTHEW ALBERT	102,000.00	8,500.00	02/01/2018 to 02/28/2018
FRANKING COMM DEMO STAFF DIR	400 444 00	4.4.004.00	02/01/2018 to 02/28/2018
FLAHERTY JR, EDWARD	168,411.00	14,034.25	
DEMOCRATIC CHIEF CLERK		10,416.67	02/01/2018 to 02/28/2018
HENDRIX, KEMBA A	125,000.00	10,410.07	
DEMOCRATIC DIVERSITY DIRECTOR	102,000.00	8,500.00	02/01/2018 to 02/28/2018
HENLINE, ROBERT A	102,000.00	3,500.00	
DEM, DIR OF MEMBER & COMM SVCS	12,000.00	1,000.00	02/01/2018 to 02/28/2018
HULL, GEORGE Z	12,000.00	ης ηθ ¹	
SHARED EMPLOYEE	100,000.00	8,333.33	02/01/2018 to 02/28/2018
SEHGAL, TANYA ELECTION COUNSEL	100,000.00	9,000	
SMALL, KRISTIE E	81,000.00	6,750.00	02/01/2018 to 02/28/2018
PROFESSIONAL STAFF	4.143	GOLD TO F	TO STAND SHOW THE STANDARD SHOWS A STAND
STEVENS, KIMBERLY	84,343.00	7,028.58	02/01/2018 to 02/28/2018
DEMOCRATIC FINANCE DIRECTOR			Section 1985
SUBBIO, RICHARD	37,500.00	3,125.00	02/01/2018 to 02/28/2018
SHARED EMPLOYEE	and the second	* * · · · *	· · · · · · · · · · · · · · · · · · ·
TAGEN, JULIE S	15,000.00	1,250.00	02/01/2018 to 02/28/2018
SHARED EMPLOYEE	1 - 1 - 4 - 1 - 1		n de la companya de La companya de la co
WHIPPY, PETER N	25,000.00	2,083.33	02/01/2018 to 02/28/2018
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	Traveler				Traveler				
	From	Dates c			From	Dates o			
	То	Dates of Travel		ļ	То	Dates of Travel			
NO TRAVEL PERFORMED IN February 2018	Purpose		MINORITY	NO TRAVEL PERFORMED IN February	Purpose		MAJORITY	Committee on House Administration 115th Congress, 2nd Session February 2018	REPORT ON TRAVEL PERFORMED
ED IN February	Itinerary		RITY	ED IN February	Itinerary		RITY	se Administrati , 2nd Session 7 2018	EL PERFORME
2018	Transportation	Re	100,000	2018		R		On I	ð
	Meals, Lodging & Incidentals	Reimbursement Claimed			Meals, Lodging & Incidentals	Reimbursement Claimed			
	Other	Claimed			Other	Claimed			ļ
	Total				Total				

Committee on House Administration Detailees – February 2018 115th Congress 2nd Session

NAME	AGENCY	Start Date	End Date	Majority/Minority
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No Detailees to Report